



COMPLAINT FORM

Date of Complaint: _____ File Number: _____

Name of person making the complaint: _____

I can be contacted at: _____ Or _____
Phone Number Alternate Phone Number

Address: Street or BOX, _____ City _____ State _____ Zip Code _____

The best time of day to reach me is? _____ AM PM

CONSENT TO DISCLOSE MY NAME: (Please select one of the following)

- I consent to my name being disclosed to investigate this complaint.
- I do not consent to my name being disclosed during the investigation.

INFORMATION & AREA REGARDING - SUSPECTED COMPLAINT

CAIHC Clinic _____ TOK Clinic _____ DLV Clinic _____ PRC _____ Other: _____

Please provide a detailed description of your complaint covering who, what, when, where, how, and why of what happened.
(You may use an attachment page if there is not enough space here).

WITNESS INFORMATION

Do you have witnesses? NO YES

If yes, please provide the name, address, and telephone number of your witness(s) below:

Witness _____ Address _____

Phone Number: _____

I hereby, electronically submit the following document to _____ on the behalf _____
at the following email address _____ on the date of _____

A notification is requested, upon receipt of this document and to the following email address: _____